



MOUNTAIN REGIONAL WATER
SPECIAL SERVICE DISTRICT

ADMINISTRATIVE CONTROL BOARD
MINUTES
SEPTEMBER 8, 2016

ATTENDENCE:

BOARD:

MIKE KOBE
MATT LINDON
BRETT MICKELSON
MIKE TODD VIA SPEAKER PHONE

STAFF:

ANDY ARMSTRONG
MARTI GEE
SCOTT GREEN
SCOTT MORRISON

GUESTS:

HELEN STRACHAN, DEPUTY SUMMIT COUNTY ATTORNEY

EXCUSED:

CHRIS EGGLETON

The Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah met in Regular Meeting session **September 8, 2016** at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. The following was the agenda for said session all times listed are general in nature are subject to change by the Board.

- 1. 6:30 p.m. Call to Order & Public Input:** Mike Kobe called the meeting to order at 6:32 p.m. There was no public that attended the meeting, no public comments.
- 2. Motion to Motion to move into Closed Session for Executive Session for Personnel:**
No Closed session was needed at this meeting for Executive Session for Personnel.

- 3. Motion to move into Open Session:** There was no Closed Session so there was no need to reconvene into Open Session at the Sept 8, 2016 MRW Board Meeting.
- 4. Motion to approve the August 11, 2016 Mountain Regional Water Special Service District Meeting Minutes:** Brett Mickelson made a motion to approve the August 11, 2016 Mountain Regional Water Special Service District Meeting Minutes. Matt Lindon seconded the minutes including Helen Strachan to be added to the Attendance from the Summit County Attorney's office. Seconded by Brett Mickelson. All voted yes, motion carried.
- 5. Financial:**
 - A. Review July 2016 Financial Reports:** (See Scott Green's presentation). The water sales are above budget and expenses are below budget so far in 2016. Summit Water water sales assisted the District on water sales being above budget. MRW budgeted 80 new connections in 2016. Scott went over his presentation for the Board. The average usage per household for 2016 is 153,964 gallons.
 - B. Consideration of Approval of July 2016 Check Register:** Scott Green discussed the Checks above \$10,000 for the Board. Rocky Mountain Power's check was \$46,861. There was a reimbursement to Promontory for the SID bonds of \$215,324. There was a check to Ken Garff Ford F150 4x4 truck for operations for \$27,597. There was also a check to SKM for scada for \$11,989. There was a check for \$75,696 to Calgon for the carbon exchange at the Lost Canyon Water Treatment Plant. Scott Green stated that the power bills will be higher next year due to the amount of water that MRW needs to produce. MRW will need to go on peak power to keep up with the demand, but for now MRW has been able to stay under that threshold this summer. Motion made by Mike Todd to approve the July 2016 Check Register. Seconded by Brett Mickelson. All voted yes, motion carried.

C. Consideration of approval of P.O's: Mountain Regional owns and operates an electrical transmission to distribution voltage substation at its Lost Canyon Pump Station facility located near Rockport Reservoir in Summit County, Utah. Rocky Mountain Power has announced a significant upgrade to its main electrical transmission system from Wyoming to Silver Creek Utah to accommodate new demands in the Park City area. The planned voltage increase by Rocky Mountain from 46,000 volts to 138,000 volts. Mountain Regional Water must upgrade its substation to meet the new voltage. This results in a change of the primary transformer. The Sole Source Criteria applied complies with the Utah Procurement Code (See Public Notice in Minutes). The staff recommends BIOTEMP Fluid Filled Substation Non Auto Transformer for \$436,493.75. Weber Basin WCD will reimburse MRW and will work the costs in the water lease fees. MRW will pay their portion of the fees of 40% or 57% of the costs so we can pay for the transformer over a long period of time. Motion made by Mat Lindon to approve the P. O. for the Transformer for Lost Canyon Sub-Station to BIOTEMP for \$436,493.75. Seconded by Brett Mickelson. All voted yes, motion carried.

D. 2017 Budget Revenue Projections and 2017 compensation: October Board Meeting will be the Budget work session and Tentative Budget presentation.

E. Other: None.

6. Legal:

A. Other: The Contracts with an employee to ITT Tech schooling may change due to the school closing. Andy Armstrong will keep the Board updated on any changes in the funding requirements with the closing of the school, and the transferring of the credits to a new school.

7. General Manager Project Update:

- A.** DEQ Energy Efficiency Profile MRWSSD Case Study: Andy Armstrong discussed with the board the Department of Environmental Quality Case Study of the Energy Efficiency Profile of Mountain Regional Water Special Service District. Doug Evans has done many things to make MRW more energy efficient and was recognized by the State. Also Doug Evans did assist heavily in the writing of the DEQ policy for Energy Efficiency. With the efficiencies we have been able to save money with power costs and personnel.
- B.** Future Development Projects Update: Andy Armstrong meet with Silver Creek Village owner's representative and they have made some progress and have some grading permits. They are in the process of reaching an accord for bonding and letter of credit for the spine infrastructure is in progress. The potential developer that was going to purchase the project did not purchase the project. The current developer will begin project development. The developer may lose entitlements on the property if they do not get started with the project according to the Summit County representatives. MRW got the Building Permit for the Well structure at 15c the Bison Bluffs Well. MRW new 2 million gallon tank is approximately 80 percent complete with the design. MRW will bid the tank in January and try to run through the permitting process to have that done and in hand ahead of bidding the Tank.
- C.** Updates Weber Basin lease fees on Davis Weber water lease fees: There is a meeting scheduled for the first week in October 2016 to discuss the water lease fees. Chris Robinson will be attending the meeting along with Tom Fischer from Summit County. Andy Armstrong also discussed briefly the idea that MRW Staff had about an alternative Weber Basin Reservoir Site in Eastern Summit County. This would be a project that will be presented to Weber Basin to see if they would like to pursue the location for a future site to store raw water for future Regional Water projects. This

would be a Weber Basin WCD project that in the future would be cost shared by MRWSSD, Park City, and Summit Water with a Regional Water project.

- D. Other:** LV 4 Andy Armstrong called them to look at the agreements that have been signed. The developer asked how many Eric's are associated with the property. The original developers have sold the development and a schedule of progress is not known at this time.

8. Adjourn: 7:30 adjourn. Motion made by Brett Mickelson to adjourn the meeting.

Seconded by Matt Lindon. All voted yes, motion carried.

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the October 20, 2016 at the at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. please contact Marti Gee to make arrangements for assistance.