



**MOUNTAIN REGIONAL WATER
SPECIAL SERVICE DISTRICT**

ADMINISTRATIVE CONTROL BOARD

MINUTES

OCTOBER 22, 2015

ATTENDANCE:

MRWSSD BOARD MEMBERS:

CHRIS EGGLETON
MIKE KOBE
MATT LINDON
BRETT MICKELSON
MIKE TODD

STAFF:

ANDY ARMSTRONG
MARTI GEE
SCOTT GREEN
LISA HOFFMAN

GUESTS:

NONE

The Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah met in Regular Meeting session **October 22, 2015** at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. The following was the agenda for said session all times listed were general in nature and were subject to change by the Board.

- 1. 6:30 p.m. Call to Order & Public Input:** (2 Minutes) Chris Eggleton called the meeting to order at 6:43 p.m. No Public Comment.
- 2. Consideration of Approve of Meeting Minutes for Sept 17, 2015:** (5 Minutes) Motion made by Mike Kobe to approve the Meeting Minutes for Sept 17, 2015. Seconded by Brett Mickelson. All voted yes, motion carried.

- 3. Motion to move into Executive Session for Personnel:** (10 Minutes) Motion made by Matt Lindon to move into Executive Session for Personnel Seconded by Brett Mickelson.
- 4. Motion to move into Open Session:** Motion made by Brett Mickelson to approve the hours and policy discussed in closed session in the General Manager's Seconded Mike Kobe. All vote yes, motion carried.
- 5. Financial:**
 - A. September Financial Reports (10 Minutes)** Thru September 2015, change in new positions (net income) is \$2.15 million, or nearly \$1.47 million better than projected (see page 4) as development related collections are \$1.6 million over budget. This includes meter connections fees, impact fees, SID & SAA assessments, a lot sale, and engineering & inspection fees. Key items are Unbudgeted 2015 Wholesale Water Sales of \$367,200 will be collected as Summit Water purchased 400 acre feet of District water in 2015. The estimated cash benefit is \$175,000 which will put this into a regionalization reserve to help fund an estimated \$275,000 in annual regionalization costs the District will incur starting in 2019. Building Activity Remains Strong over the past year with 100 new connections thru Sept 20, 2015, compared to 91 through September 2014. This is a significant increase over 2012 and 2013 when the average new connections thru September were only 42 connections. Strong building activity is the main contributor to the District's strong 2015 change in net position. Total Revenue is 17.4 % ahead of projections. Operating Cash expenditures are 3.8% under budget at 5.11 million, a positive \$203,148 variance.
 - B. Consideration of Approval of September Check Register (10 Minutes)** the Board discussed the check for the gaging station. This was a cost that the prior commissioners required MRW to pay for even though the benefit was not realized by MRW. SBWRD pays for the station also. None of the other water companies in the Snyderville Basin pay for this station. The Board would like to have a discussion with

the commission about this matter in the future. The Board also discussed the option for the Concurrency Board pay for the stations. Andy Armstrong will follow up on this with the Concurrency Board in the future. Motion made by Matt Lindon to approve the September Check Register. Seconded Mike Todd. All vote yes, motion carried.

- C.** Work Session on 2016 Budget MRWSSD (45 Minutes) Lisa Hoffman discussed some options for the 2016 Group Health Insurance Premiums. She and Scott Green have been involved with the study group for the insurance program for Summit County and the Special Service Districts. The insurance pool needs a 6.5% increase. Please see Memorandum Oct 22, 2015 2016 Group Health Insurance Premiums.
- D.** Consideration of recommendation of proposed Tentative Budget for 2016 and Amended 2015 Budget to the Governing Board of Mountain Regional Water Special Service District: Motion made by Matt London to recommend to the Governing Board the Tentative Budget for 2016 and Amended 2015 to the Governing Board of Mountain Regional Water Special Service District seconded by Brett Mickelson. All vote yes, motion carried.

6. Public Service:

- A.** Other: Discuss Date for the November 12, 2015 Board Meeting: (5 Minutes) The Board members discussed the Nov 12 , 2015 date for the November Board Meeting and thought that the date would work, but asked Marti Gee to check with the Board Members to make sure the dates would work for November and December Board Meetings.

7. Adjourn:

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the November 12 , 2015 at the at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. please contact Marti Gee to make arrangements for assistance.