



**MOUNTAIN REGIONAL WATER
SPECIAL SERVICE DISTRICT**

ADMINISTRATIVE CONTROL BOARD

MINUTES

JANUARY 15, 2015

The Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah will meet in Regular Meeting session **January 15, 2015** at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. The following was the agenda for said session all times listed were general in nature and were subject to change by the Board.

ATTENDANCE

BOARD MEMBERS:

Matt Lindon
Brett Mickelson
B. Todd Hopkinson
Chris Eggleton
Rick Krebs
Michael Todd
Mike Kobe

STAFF:

Marti Gee
Laura Means
Scott Morrison

GUESTS:

B. Darrell Child Olympus Insurance

EXCUSED:

Andy Armstrong
Scott Green

- 1. 6:30 p.m. Call to Order & Public Input:** Matt Lindon called the meeting to order at 6:50 p.m. Introductions of Mike Kobe and Mike Todd Mountain Regional Water Special Service

District new Board Members occurred. They both have been in the area for 20-30 years. The Board welcomed Matt Lindon, Mike Kobe and Mike Todd to the MRWSSD Administrative Control Board. The Staff and Board Members introduced themselves to the new Board Members.

2. **Insurance Presentation:** B. Darrell Child from Olympus Insurance made a presentation on changing insurance providers for MRWSSD. See presentation attached.

3. **Consideration of Approve of Meeting Minutes for November 13, 2014 & December 2 2014:** Motion made to approve the Meeting Minutes for November 13, 2014 and December 2, 2014 by B. Todd Hopkinson. Seconded by Brett Mickelson. All voted yes. Motion was approved.

4. **Motion to move into Executive Session:** Brett Mickelson made a motion to move into Executive Session. Seconded by Chris Eggleton. All voted yes. Motion was approved.

5. **Motion to move into Open Session:** Motion made to move into Open Session by Brett Mickelson. Seconded by Chris Eggleton. All voted yes. Motion was approved. Motion made to approve the personnel actions discussed in the Executive Session. Seconded by B. Todd Hopkinson. All voted yes. Motion was approved.

6. **Financial::**

A. MRWSSD 8.5 Million dollar bond update: Laura Means discussed the Bonds that were sold. The bonds are for water improvements. Over ½ of the Bond is improvements that Promontory will pay for and for improvements that benefit MRWSSD. It includes a water tank. MRWSSD has a lien on the land that Promontory owns to pay for the bond and guarantee the payments. When they sell the lot, payments will be made to MRWSSD and if they do not sell enough lots Promontory will pay the difference. The interest rate that the Bonds were issued at was 3.05. The District has the debt coverage compliance that is required.

B. Consideration Approval of October November 2014 Check Register: Motion made by B. Todd Hopkinson to approve the October and November 2014 Check Register. Seconded by Chris Eggleton. All voted yes. Motion was approved.

C. Consideration of Approval of Financial Statements September 2014: Fee Collections are above budget. 111 new customers added in 2014 on MRWSSD water system.

D. Considerations of P. O.'s: None.

E. Other: None.

7. General Manager Updates:

A. Concurrency Update: Matt Lindon reported that the Concurrency is on hold and a new ordinance is being developed.

B. Weber Basin Regionalization Update: Tabled.

C. Bond Project Update: Scott Morrison discussed the proposed new well and the tests that are being completed on Well 15b for the information to drill the new well in approximately the same location. He also talked about the problems with the icing and blockages at the intake at Rockport of MRWSSD and Park City's water. The debris is causing problems at the Lost Canyon Pump Station pumps. They have had to be replaced and rebuilt many times. MRWSSD is now able to change them out and repair them with MRWSSD employees.

D. Other: None.

8. Legal:

A. Other: None.

9. Public Services:

A. Water Usage Information: Average Month of billings.

B. Other: None.

10. Other: None.

11. Adjourn:

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the February 12, 2014 at the at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. please contact Marti Gee to make arrangements for assistance.