



MOUNTAIN REGIONAL WATER
SPECIAL SERVICE DISTRICT

ADMINISTRATIVE CONTROL BOARD

MINUTES

APRIL 23, 2015

ATTENDANCE:

BOARD MEMBERS:

CHRIS EGGLETON
MIKE KOBE
MATT LINDON
BRETT MICKELSON
MIKE TODD

STAFF:

ANDY ARMSTRONG
MARTI GEE
SCOTT GREEN

EXCUSED:

LAURA MEANS
TODD HOPKINSON

GUESTS:

The Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah met in Regular Meeting session **April 23, 2015** at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. The following was the agenda for the session all times listed were general in nature are subject to change by the Board.

1. **6:30 p.m.** Call to Order & Public Input: Chris Eggleton called the meeting to order at 6:35 p.m. no public attended the meeting.

2. Consideration of Approve of Meeting Minutes for March 24, 2015: Motion made by Matt Lindon to approve the Meeting Minutes for March 24, 2015 with Chris Eggleton changes. Seconded by Brett Mickelson. All vote yes, motion carried.

3. Motion to move into Executive Session: No Executive Session needed.

4. Motion to move into Open Session: MRWSSD remained in Open Session, did not move into Executive Session

5. Financial:

A. Consideration of Approval of February and March 2015 Financial Statements: Scott Green went over with the MRWSSD Board the February and March 2015 Financial Statements. Consideration of Approval of February and March 2015 Check Register: February Check register has some bigger checks included. They were the result of the pump repairs at Lost Canyon Pump Station due to the freezing problems on the screen. Extreme Excavation was for an emergency repair and Rocky Mountain Power costs are higher due to the pumping at Lost Canyon Pump Station. Motion made by Mike Kobe to approve the February 2015 Check Register. Seconded by Brett Mickelson. All voted yes, motion carried. Rocky Mountain Power costs are high for March 2015 for the pumps at Lost Canyon Pump Station. The check for Promontory was also large for the Special Improvement District payments to Promontory for the lots that have sold. There was also the Utah Local Governments Trust Insurance check to pay for MRWSSD Insurance policy. Motion made by Matt Lindon to approve the March 2015 Check Register. Seconded by Mike Todd. All voted yes, motion carried.

B. Presentation of Mountain Regional Water Semi-Annual Cash Report April 1, 2015: Scott Presented the MRW Semi-Annual Cash Report April 1, 2015.

C. Considerations of Purchase Orders: Consideration for two Ford Diesel Trucks from Ken Garff Ford for \$74,743.38 this is a replacement of the purchase order last month. The Trucks that were in the approved Purchase Order last month were no longer available.

Mike Kobe made a motion to approve the Purchase Orders for the two Ford Diesel Trucks for \$74,743.38. Seconded Brett Mickelson. All voted yes, motion carried.

D. Audit Update: Audit is in for a final review with the Auditors.

E. Other: Jordanelle SSD report discussion by Scott Green.

6. General Manager Updates:

A. Weber Basin Regionalization Update: Andy Armstrong explained that Summit Water Distribution has not signed the contract with Weber Basin Water Conservancy District yet. Summit Water Distribution has some concerns about the contract and is working out their concerns with Weber Basin Water Conservancy District. Andy Armstrong has a meeting with Taige Flint from Weber Basin Water Conservancy District Park City Municipal, and Summit Water Distribution to discuss the peaking factor for two – three to take more water. Andy Armstrong wants a united front with the water companies. We would need to do an upgrade to the Lost Canyon Facility Pump Station to deliver a peaking factor of three. We would be asking for a modification of our existing project.

B. Bond Project update: Scott Morrison made a presentation on the water lines and the Two Million Gallon tank options. The equestrian center line is an important component of the improvements. (See Scott Morrison Presentation on MRW Capital Improvements Atkinson Zone Analysis Board Meeting Summary 4/23/15)

C. Other: None.

7. Public Services:

A. Conservation Discussion and potential consideration of regulations for water use during the summer of 2015: Marti Gee discussed the proposed summer watering schedule. She proposed that we follow the Rules and Regulations for odd numbered homes on odd numbered days and even numbered homes on even numbered days. Also the suggestions to have watering restricted between 10:00 a.m. – 6:00 p.m.

Marti Gee will get a bill stuffer together for Mike Kobe to proof before the next bills go out in June 1, 2015

B. Other: None.

8. Other: None.

9. Adjourn: Motion made by Matt Lindon to adjourn the April 23 Board Meeting. Seconded by Brett Mickelson. All voted yes, motion carried.

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the May 14, 2015 at the at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. please contact Marti Gee to make arrangements for assistance.