



MOUNTAIN REGIONAL WATER
SPECIAL SERVICE DISTRICT

ADMINISTRATIVE CONTROL BOARD

MINUTES

AUGUST 19, 2014

The Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah met in Regular Meeting session **August 19, 2014** at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. The following was the agenda for said session all times listed are general in nature are subject to change by the Board.

Attendance:

Board Members:

B. Todd Hopkinson
Brett Mickelson
Chris Eggleton

Excused:

Rick Krebs
Matt Lindon

Staff:
Andy Armstrong
Marti Gee
Scott Green
Laura Means
Scott Morrison

- **6:30 p.m. Call to Order & Public Input:** Chris Eggleton the Vice Chairman of MRWSSD Administrative Control Board called the meeting to order at 6:41. No public comments, no public attended.
- **Consideration of Approve of Meeting Minutes for July 16, 2014:**
B. Todd Hopkinson made a motion to approve the Meeting Minutes for July 16, 2014. Seconded by Brett Mickelson. All voted yes, motion carried.
- **Motion to move into Executive Session for Personnel and Property Acquisition:** B. Todd Hopkinson made a motion to move into Executive Session for Personnel and Property Acquisition. Seconded by Brett Mickelson. No discussion all voted yes, motion carried.
- **Motion to move into Open Session:** Motion made by Brett Mickelson to move into Open Session. Seconded by Chris Eggleton. All voted yes, motion carried.
- **Presentation of Independent Study Hydraulic Modeling of Mountain Regional Water Special Service District** by Scott

Morrison. Scott did a great job on explaining the model of the MRWSSD water system. He explained all of the tools that the model has available to assist MRWSSD with decisions to save money, plan capital projects and a useful management tool.

- **Financial:**

- Consideration of approval of Procurement Policy for Mountain Regional Water Special Service District. See reference sheets from Scott Green. Motion made by Brett Mickelson to approve the Procurement Policy for Mountain Regional Water Special Service District. Seconded by B. Todd Hopkinson. All voted yes, motion carried.
- Consideration of Approval of June 2014 Check Register: June Check Register was reviewed by a hard copy. B. Todd Hopkinson made a motion to approve the June 2014 as presented in hard copy. Seconded by Brett Mickelson. All voted yes, motion carried.
- Other: Scott Green mentioned his concerns about the water use and the rain that we have experienced this year he is concerned that our water billings will be lower in August 2014.

- **Legal:**

- Other: Andy Armstrong updated the board on the letter that was sent to Summit Water Distribution on the Woodside project. They plan on meeting soon on this matter.

- **Public Services:**
 - Rate Hearing Update on time and place for the hearing: August 20, 2014 at the Sheldon Richins library in Park City at 6:00 p.m.
 - Certified Tax Liens Update: Motion made by B. Todd Hopkinson to recommend to the Governing Board the Certification of the Tax Liens on delinquent charges with Mountain Regional Water Special Service District. Approximately \$52,002.40. Seconded by Chris Eggleton. All voted yes, motion carried.
 - Other:
- **Other:**
- **Adjourn:**

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the September 11, 2014 at the at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. please contact Marti Gee to make arrangements for assistance.