



**MOUNTAIN REGIONAL WATER
SPECIAL SERVICE DISTRICT**

ADMINISTRATIVE CONTROL BOARD

MINUTES

MARCH 24, 2015

ATTENDANCE:

BOARD MEMBERS:

CHRIS EGGLETON
MIKE KOBE
MATT LINDON
BRETT MICKELSON
MIKE TODD

STAFF MEMBERS:

ANDY ARMSTRONG
MARTI GEE
SCOTT GREEN
LAURA MEANS

EXCUSED:

TODD HOPKINSON

The Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah met in Regular Meeting session **March 24, 2015** at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. The following was the agenda for said session all times listed were general in nature were subject to change by the Board.

- 1. 6:30 p.m. Call to Order & Public Input:** Matt called to order at 6:42, no public attended, no public comments.
- 2. Consideration of Approve of Meeting Minutes for February 12, 2015:** Mike Kobe made a motion to approve the Meeting Minutes for February 12, 2015. Discussion that

Marti Gee should edit the paragraph to include former Summit County Manager Bob Jasper. Seconded by Mike Todd. All voted yes, motion carried.

- 3. Motion to move into Executive Session:** Motion to move into Ex Session Chris Eggleton Seconded by Brett Mickelson. All voted yes, motion carried.
- 4. Motion to move into Open Session:** Motion made by Brett Mickelson to move out of Executive Session. Seconded by Chris Eggleton. All voted yes, motion carried. Chris Eggleton moved to approve the personnel action discussed in Executive Session. Seconded by Brett Mickelson. All voted yes, motion carried.
- 5. Election of Officer of MRWSSD:** The Board discussed all of the Mountain Regional Water Special Service District 2015 positions and who would like to serve in different capacities for the citizens of Mountain Regional Water Special Service District. The following were the result of a motion made by Brett Mickelson:
 - A.** Chairman of the Board: Chris Eggleton
 - B.** Vice Chairman of the Board: Brett Mickelson
 - C.** Finance Committee Chair: Todd Hopkinson
 - D.** Conservation Committee Chair: Mike Kobe
 - E.** Personnel Liaison: Matt Lindon.Motion seconded by Mike Kobe. All voted yes, motion carried.

6. Financial:

- A.** Consideration of Approval of January 2015 Financial Statements: Impact Fees collections were higher than projected and almost equated the annual budget for Impact Fees for this year. See Jan 2015 Financial Statements.
- B.** Consideration of Approval of January & February 2015 Check Register: Rocky Mountain Power bills and the pumps bills at Lost Canyon are why the cash reserves are lower than projected. Andy Armstrong wants to meet with Weber Basin on the intake screens. Mike Kobe made a motion to approve the Check Register for January & February 2015.

Discussion on the checks made out to private citizens. Laura Means stated that those are refunds for Security Deposits on new construction and also refunds on property sales. Seconded Chris Eggleton. All voted yes, motion carried.

- C. Considerations of P. O.'s: Repair fund for the carbon from Calgon. Calgon is the sole source that can supply the product for the water treatment process. This will allow having a set of backup carbon and will allow us to cycle the carbon.

A Purchase Order to Crandall Ford Motors for two Diesel motor trucks and surplus the old trucks. Motion made by Mike Kobe to approve the Crandall Ford Calgon Carbon Purchase Orders. Seconded by Chris Eggleton. All voted yes, motion carried.

- D. Audit Update: The annual Lunch meeting the Finance Committee Chairman and the Mountain Regional Water Special Service Finance Team is scheduled for Tuesday at Full House at 12:30pm. Finance Chair Todd Hopkinson will attend and Mike Todd if possible. Scott Green said the Finance Chair will be reporting to the Board on the Audit.

E. Other: None.

7. General Manager Updates:

- A. Weber Basin Regionalization Update: Andy Armstrong explained to the Board a Memorandum of Understanding between Mountain Regional Water Special Service District and Summit Water Distribution for the use of water. Summit Water wanted the Settlement Agreement water from the Regionalization Vault. Andy Armstrong encouraged Summit Water Distribution to use the Regionalization Vault and the regionalization water. He proposed all parties pay 1/3 of the vault cost and construct it this summer, Park City Municipal Summit Water Distribution Company and Mountain Regional Water Special Service District. The water that Summit Water would receive under the Settlement Agreement is temporary short term lease water and should not be able to be subscribed under concurrency. The Regional water would be on a long term basis and subscribe able to new customers. Weber Basin Water Conservancy

District wanted MRWSSD to lower their rate for water to Summit Water for the Regional water. Andy Armstrong proposed to adjust the rate from \$1,070.00 to \$920.00 per acre foot of water for a total amount of water purchased of 400 acre feet in 2015. Andy Armstrong proposed to the Mountain Regional Water Special Service District Administrative Control Board the adjust rate from \$1,0070.00 to \$920.00 per acre foot for 2015. Andy Armstrong believes this will allow MRWSSD to build a Rate Stabilization Fund to assist with the bond payment increases due in 2019. There will need to be a water line under Highway 40 to increase the rate of flows or other unknown improvements at this time to deliver the flows to the Summit Water interconnects. Summit Water has requested 300 additional acre feet in 2016 at the \$1,070.00 per acre feet rate. Well 15c or Basin Bluff well and a treatment facility on the silver springs spring, capacity in Weber Basin Water Treatment Plant on East Canyon treatment plant and Well 1r to deliver water to the treatment plant may be a possibility for additional water. These projects could be three extra sources for at least 10 years. A Pipeline by the Promontory Equestrian Center has been discussed and is not a short line and could have wet land issues would yield approximately 300-400 gallons a minute more water flow. Willow Creek pipeline to change pressure zones will be rescheduled and put on the back burner. Willow Creek paid for by capital project budget in the next few years. Summit Water Distribution Company is requesting 400 acre feet of water at the \$920.00 rate with a peaking factor of 2 for 2015. Andy Armstrong thinks they will take the peak in the summer and in the winter for snowmaking. It will be busy this summer for MRWSSD personnel. Motion made by Brett Mickelson to approve the Memorandum of Understanding and to have Andy Armstrong sign the MOU as presented between MRWSSD and SWDC. Seconded by Mike Kobe. All voted yes. Motion carried.

B. Other: Matt Lindon asked to have staff ask to talk about Jordanalle Special Service District and how MRWSSD is different. MRWSSD to prepare a summary for the Board.

8. Public Services:

A. Other:

9. Other:

10. Adjourn:

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the April 23, 2015 at the at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. please contact Marti Gee to make arrangements for assistance.