



To: Mountain Regional Water Administrative Control Board Members

From: Lisa Hoffman, Assistant General Manager

Date: August 9, 2024

Re: Communications and Human Resources Update

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## COMMUNICATIONS

### OVERVIEW OF PAST MONTH:

- Attended the monthly Utah Water Conditions webinar, which has now been moved to bi-weekly due to degrading conditions around the state. I've attached the Utah Drought Monitor as well as several other slides from our August 6<sup>th</sup> meeting showing the anticipated hot and dry conditions for August through October as well as the continued drying soil conditions which could be problematic for next year's runoff.
- Continued working with customers in the Landscape Lawn Exchange program

### FOCUS FOR NEXT MONTH:

- Start working on the fall District Newsletter
- Begin working on an application to present the District's floating solar array project at the annual AWWA conference in Denver, CO.
- Finalize the WIFIA loan application and submit by August 31<sup>st</sup>.
- Continue following IRS updates and guidance on "Direct Pay" for floating solar array investment tax credits.
- Continue working with customers in the Landscape Lawn Exchange program

## HUMAN RESOURCES

### OVERVIEW OF PAST MONTH:

- Ran first "LIVE" payroll through ADP on July 16<sup>th</sup> and have completed a second payroll since. The conversion has gone well and we are working on validating YTD information and making some final tweaks to the pay stub.

### FOCUS FOR NEXT MONTH:

- Continue working with ADP to fine tune all reports and processing in the new payroll system.
- Continue working with Moreton to finalize implementation of Employee Navigator, and its integration with ADP.

- Hold annual summer BBQ at Lost Canyon on August 14<sup>th</sup>
- Continued work with the Health Insurance committee and looking at any changes to be made to the plan for 2025.
- Begin reviewing all employee benefit providers (except for health insurance) and evaluate with Moreton the possibility of a request for proposal on several benefits.
- Kick-off our third quarter Wellness Challenge – Be Well and Wander. This challenges employees to re-discover two our your favorite outdoor places and choose two new ones to share with co-workers, family or friends.