



MOUNTAIN REGIONAL WATER
SPECIAL SERVICE DISTRICT

ADMINISTRATIVE CONTROL BOARD

MINUTES

JUNE 5, 2014

ATTENDANCE:

BOARD MEMBERS:

B. TODD HOPKINSON
MATT LINDON
BRETT MICKELSON
CHRIS EGGLETON

STAFF MEMBERS:

ANDY ARMSTRONG
MARTI GEE
LAURA MEANS
SCOTT GREEN

EXCUSED:

RICK KREBS

GUESTS:

EIDE BAILLY STAFF:
MATTHEW P TAGGART
ALDEN MOON

The Administrative Control Board of Mountain Regional Water SSD, Summit County, Utah met in Regular Meeting session **June 5, 2014** at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. The following was the agenda for said session all times listed were general in nature are subject to change by the Board.

- **6:30 p.m. Call to Order & Public Input:**
- **Consideration of Approve of Meeting Minutes for May 1, 2014:**
Matt Lindon called the meeting to order at 6:43 pm. Seconded by Chris Eggleton. All voted yes, motion carried.
- **Financial:**
 - Presentation of MRWSSD Audited 2013 and 2012 Financial Statements from Eide Bailley by Matthew P. Taggart and Alden Moon. No difficulties were reported and timeliness occurred in the Audit. No corrected statements were prepared or needed in preparing the audit. No disagreements with the management occurred. Other matters that were discussed were the Single Audit and it was just under the threshold less than \$500,000 and did not need to performed. The restated numbers are due to the GASB 65 accounting standards, not that there were any errors. Mountain Regional Water Special Service District received the best type of

audit opinion that can be received.

- Presentation of MRWSSD June 2014 Bond Disclosure: Scott Green presented the June 2014 Bond Disclosures and explained it to the Board. The first half of the 2014 Bond Disclosure talked about the bonds and the customer's water use and how many customers MRWSSD serves. The weather is very dependent on water sales.
- B. Todd Hopkinson discussed the change of Auditors in the future and with the merger of the three auditing firms he is comfortable to use the same firm and it is worth while discussing it and is aware of the auditor's relationship with the finance team. Matt Lindon stated that it is good to discuss this each year.
- Presentation of April 2013 Unaudited Financial Statements: Nothing out of the ordinary this month.
- Approval of April 2014 Check Register: Scott Green highlighted the large expenses. Pump maintenance at Blackhawk pump station. Rocky Mountain Power billing. CH@Mhill engineering to set up maintenance schedules. Motion made by B. Todd Hopkinson to approve the Check Register. Seconded by Brett Mickelson. All voted yes, motion carried. Scott discussed the Legal Fees will go over budget and it can be covered by other departments, but with the water right fees, policies, Woodside and Promontory are the reasons of 30,000 – 40,000 over budget.

- Other:
- **Motion to move into Executive Session for Property Acquisition:**
Motion made by Brett Mickelson to move into Executive Session for Property Acquisition. Seconded by B. Todd Hopkinson. All voted yes, motion carried.
- **Motion to return to Open Session:** Motion made by Brett Mickelson to move into Open Session. Seconded by B. Todd Hopkinson. All voted yes, motion carried.
- **Legal:**
 - Consideration of approval of Settlement Agreement between MRWSSD and Promontory Development LLC on MRWSSD Impact Fees: Questions. Andy Armstrong stated that he felt confident that an office could be built with this property discussed in the agreement that MRWSSD would purchase and the well site is needed and a good assets at a fair price. He feels this is a good position and not fighting about the impact fees. He feels this property will be in a commercial zone. Andy Armstrong stated that if he cannot build on the property he can sell it as a residential lot in the future. Motion made by B. Todd Hopkinson to approval of Settlement Agreement between MRWSSD and Promontory Development LLC on MRWSSD Impact Fees. Second by Brett Mickelson. All voted yes, motion carried.

- Declaration of Surplus Property Disposal of SU-H-36-X: Andy explained the lot has a well on it. The lot if sold will need to have the well abandon by MRWSSD and will be abandoned to State of Utah specifications. An appraisal is needed on the property. Motion made to declaration of the surplus property disposal of SU-H-36-X by B. Todd Hopkinson to get fair market value of the property. Seconded by Chris Eggleton. All voted yes, motion carried.
- Other:
- **General Manager's Updates:**
 - New Development Update: Concurrency meeting was discussed. Andy and Matt were at the meeting and wanted to move the ordinance to the Public Health Board. Summit Water Distribution Company wanted to contest Concurrency, and debated the need for Concurrency. Matt and Andy want the 2012 Concurrency Ordinance and with some minor changes to it by the regulator it should go to the Health Board and see how Weber Basin Water Conservancy District Regional Water Plan integrates into the concurrency process. Mountain Accord Multi County Group is made up of 80 individuals whom MRWSSD Vice Chairman Chris Eggleton sits on the Economic Board. There may be an opportunity with the Group to assist Summit County in Concurrency.

- Update on Impact Fee Hearing: To be determined.
- Schedule for update on Rules and Regulations: August or September 2014
- Other: Tesoro Pipeline along the Weber River MRWSSD water supply and Park City water supply has encouraged Tesoro to keep a decent distant from our facilities and get out of the river corridor to avoid an contamination issue. MRWSSD is going to do a field trip with Tesoro to show them the facilities. Matt Lindon encourages Andy Armstrong and Doug Evans to assist Summit County in following up with our concerns.
- **Public Services:**
 - Billing and Water Usage Report: Good month for usage higher than last year's usage.
 - Other: None.
- **Other:**
- **Adjourn:**

Pursuant to the Americans with Disabilities Act, individuals needing assistance attending the July 10, 2014 at the at the Mountain Regional Water Special Service District office located at 6421 N Business Park Loop Road, Suite A, Park City, Utah 84098 at 6:30 p.m. please contact Marti Gee to make arrangements for assistance.